



CITY OF DOTHAN, ALABAMA
 PLANNING AND DEVELOPMENT DEPARTMENT
ON-PREMISE SIGN PERMIT APPLICATION

FEE AMOUNT \$ _____
 CHECK No. _____ CASH ()
 RECEIPT # _____

PERMIT NO. _____
 ISSUED BY: _____
 ISSUE DATE: _____

INSTRUCTIONS: Leave no field blank. One application per sign. Owner of property on which sign is to be located must sign the application or provide a signed letter of acknowledgement.

Applicant: _____
 Name & Address Phone email

Property Owner: _____
 Name & Address Phone

To Perform Work at: _____
 Street Address

Will the sign require; electric connection? Yes () No (), separate meter? Yes () No (), footer support? Yes () No ()

E911 address of separate meter: _____

Electrical Contractor: _____
 Name Contact Phone Email

Existing Signs: Please describe below all existing signage on the premises including the type (wall, freestanding, etc.), each sign's square footage and whether or not any sign will be removed. If there are no existing signs, please mark as N/A.

Type of Work (circle): New Alteration Addition Repair

Sign Type: ******Display Area (Sq. Ft.) Wind Load Height Method of illumination?

Free Standing: _____

Speed Limit of road: _____

Wall Sign: ******Display Area: _____ sq. ft.; *****Façade Area (FA): _____ sq. ft.; Distance from Street, _____ feet;

Façade (D% from Table 4): _____ %

Allowable Sign Area: (FA x D%) = _____ sq. ft. Is sign part of a multiple occupancy complex? YES NO

****Display Area is the total area (square footage) of the proposed sign as defined in Article XII of the Zoning Ordinance.**

***Façade Area is the total area (square footage) of the front wall of the building which faces the street.**

Note: If this sign contains an electronic message center, please see requirements in Sec. 114-221 & 114-222

Is this a portable sign requiring electrical service? YES NO

Please Flip To Complete Application

Is this a projecting sign? YES NO Is this sign on a canopy or awning? YES NO

Value of Work: \$ _____ State License No. _____ City License No. _____

Attach a legible to scale drawing of the sign and its location on the site or building. For Wall Signs, show dimensions for both the height and width of the front building façade as well as the distance of the sign from the street edge. For Free Standing signs, show the entire site and the sign's setback from the right-of-way/property line at its nearest projection.

By signing this application, I hereby certify that the above statements and information are true and correct, that the drawings submitted with this application contain accurate dimensions and distances, that the owner/applicant has read the provisions of Article XII. Sec. 114-207 to 114-224 of the City of Dothan Zoning Ordinance and that only the above named contractors will be working on the project. I further understand that granting this permit does not authorize the violation of any other local, state or federal regulation nor remove any Code requirement for structural or electrical work. Applications will not be accepted until all required information is provided. All completed applications will be reviewed within 5 business days.

OWNER / Date	APPLICANT / DATE	LICENSED CONTRACTOR / DATE
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FOR CITY USE ONLY: Zoning District _____ Planning _____ / _____ Inspections _____ / _____
INITIALS/DATE INITIALS/DATE

NaviLine Case No. _____

Helpful Information:

Table 4. Building Signs

Distance of Sign from Road	Percentage of Façade Area
1 to 100 ft.	10%
101 to 300 ft.	15%
Over 300 ft.	20%

Display area. The area of a sign or advertising device that can be enclosed or measured by the smallest square, circle, rectangle, triangle, or geometric figure that will encompass the extreme limits of the writing, representation, emblem, or other display, together with any material or color forming an integral part of the background of the display, or used to differentiate the sign from the backdrop or structure against which it is placed, also including any supporting framework, bracing, or decorative fence or wall.

Façade. The entire area of a building facing or side extending from the roof or parapet to the ground and from one corner of the building to another but does not include any structural or nonstructural elements which extend beyond the roof of a building.

For additional information, please refer to Article XII of the Zoning Ordinance.

Helpful Links:

<http://library.municode.com/index.aspx?clientId=10658>

<http://al-dothan.civicplus.com/index.aspx?NID=272>