



MOVING A BUILDING

BEFORE ANY WORK BEGINS.

IF NEW SITE IS LOCATED WITHIN DOTHAN CITY LIMITS:

1. Obtain approval from Zoning Office and Historic Preservation Commission as applicable.
2. A **repair permit** is required separately from house moving permit for the following reasons:
 - a. Dothan Utilities requires permits prior to utilities cut off / on.
 - b. Relocated building & new site must be inspected for compliance of zoning and building codes.
 - c. E-911 address must be provided by City and verified by Building Inspector on structure before a CO will be issued.

IF NEW SITE IS LOCATED OUTSIDE DOTHAN CITY LIMITS:

1. Obtain approval from Zoning Office and Historic Preservation Commission as applicable.
2. Dothan Utilities will require written request to terminate utilities from Building Official.

ZONING REQUIREMENTS:

1. Survey, deed or other information clearly demonstrating that the property onto which the house is to be moved meets the minimum standards of the Zoning District in which the property is located. Any easements on the property are to be shown by the applicant.
2. A site plan showing that the house will comply with all applicable setbacks for the Zoning Districts in which it will be located.
3. The living area of the house, expressed in square footage, showing that the house will meet the minimum size requirements for the Zoning District in which it will be located.

AFTER ABOVE REQUIREMENTS ARE MET.

1. Applicant sets structure on moving equipment. (only after utilities are terminated)
2. Traffic Engineer to verify / approve rolling dimensions (height & width) for travel route approval.
3. Applicant designates moving date, time and route on application and contacts the Traffic Engineer, Dothan Utilities (Alabama Power Co., REA as applicable), Verizon, Cable TV companies and railroads as applicable for review and approval. Any changes to the initial date, time or route will require process to start over with the Traffic Engineer. Applicant shall have inspected proposed route for themselves and identified any and all known conflicts before contacting authorities for review.
4. Applicant will have obtained Alabama Highway Department permits as required.



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5. Building Inspector will sign off on "before house is moved" portion of permit after all the above has been accomplished. Any further actions determined by Building Inspector shall be adhered to prior to signing and/or proceeding with move.
6. Once all required signatures have been obtained and all other guidelines followed, a permit may be issued for the actual moving of a building may commence.
7. Option: Dothan Police Department offers escort services during move times within Police Jurisdiction.

AFTER STRUCTURE HAS BEEN RELOCATED.

AT OLD SITE:

1. The sewer lateral, at the location where the house being moved from, must be cut, securely capped or plugged with concrete. The lateral should be plugged immediately behind the curb or sidewalk. An "L" should be chiseled into the curb at the spot of the lateral.
2. The approximate distance from the nearest street manhole should be shown on *this sheet*.
3. If the building is on an individual sewage or septic tank system, the tank must be pumped of contents; the bottom must be broken and completely back filled with sand or soil.
4. The old site where structure was removed must be infilled as required and raked clean of debris and not found in violation of any codes or ordinances.
5. The Building Inspector shall be called and verify the above has been done in order to finalize Moving a Building Permit.

AT NEW SITE:

1. The **Repair permit** shall be only for buildings relocated into the Dothan City Limits.
2. Building & Zoning Codes (foundations, setbacks, structural integrity, utilities connections, etc.) shall be verified prior to a CO being issued.