



THE CITY OF

DOTHAN, ALABAMA

POST OFFICE BOX 2128 • DOTHAN, ALABAMA 36302 • 334-615-4410

***Department of
Planning & Development***

MEMORANDUM

To: To Interested Parties

From: Todd L. McDonald, AICP, Planning and Development Director *TLMc*

CC: Mayor and City Commissioners
Kevin Cowper, AICP, ICMA-CM
Department Heads
Community Development Advisory Board

Date: January 11, 2021

Re: Announcement of CDBG Application Availability

The City of Dothan announces the availability of application for funding through its Community Development Block Grant (CDBG) program for the 2021 funding year. The 2021 CDBG program year begins October 1, 2021 and ends September 30, 2022. The city's CDBG allocation is estimated to be \$500,000.

In addition to the availability of funding from the entitlement program, applications will also be accepted for funding through the CARES Act. The city's allocation is \$348,942. These funds are restricted to activities that address the prevention of and response to the spread of infectious diseases such as the Coronavirus. If you intend to submit an application for CARES Act funding, please contact our office for additional information.

The City will allocate CDBG/CARES Act funding through a Competitive Process. The Competitive Process is an open application process for organizations to apply for CDBG funding. Applications must meet CDBG requirements by providing benefits to low and moderate households or persons. The City's Community Development Advisory Board will review CDBG applications and recommend projects for funding to the City Commission. The funding is available in four categories; public services, infrastructure/public facilities, economic development and housing. The application period begins Monday, January 18 to Thursday, March 18, 2021. Applications must be received by **noon** on Thursday, March 18, 2021. No applications will be considered for funding after this date.

In order to facilitate your success in the Competitive Process, staff will schedule individual technical assistance training to anyone interested in making an application. The individual training process will consist of:

- Application development, targeting and meeting local priorities
- Information on the most recent HUD regulations and local policy requirements
- Expectations of the City for a successful applicant

Individual training sessions will take place from Monday, January 20, 2021 to Thursday, March 12, 2021. Please schedule your appointment by calling Kim Vann at (334) 615-4410. Attendance by someone in your organization is mandatory. Please consult the 2020-2024 Consolidated Plan for information on local funding priorities and HUD performance measures which can be found on our website at <http://www.dothan.org/271/Community-Development>.

As stipulated last year, organizations will be limited to submitting only **one** public service application per organization.

Applications are available by U.S. mail, e-mail or fax by calling Kim Vann at (334) 615-4410. In addition, applications may be downloaded from the City's web site by January 18, 2021 or before at: <http://www.dothan.org/index.aspx?nid=271>. Please use the application that best aligns with your project proposal. You may either mail, email (to kvann@dothan.org) or drop the completed application off at the customer service center on the first floor of the Civic Center.

Additionally, the Community Development Advisory Board will hold a public hearing to get citizen and social service organizations input on community development needs in Dothan. The public hearing will be held on Thursday, February 18, 2021 at (5:00 PM to 6:00 PM) following the Community Development Advisory Board meeting from 4:00 PM to 5:00 PM at the Civic Center Complex, Second Floor, in the Board Room, 126 North Saint Andrews Street, Dothan, AL 36303.

Applications must be submitted no later than Thursday, March 18, 2021 by noon for consideration of CDBG funding.

Applicants will present their funding request to the Community Development Advisory Board on either Mon. April 26 or Tues. April 27, 2021. Applicants will be notified of their scheduled presentation time two weeks in advance. Interviews will be held from 5:00 to 8:30 p.m. in the Civic Center in the Board Room. New applicants applying for CDBG funding will receive a monitoring visit from Community Development Advisory Board members prior to their scheduled interviews.

The Advisory Board is tentatively scheduled to meet on Thursday April 29, 2021 at 5:00 PM in the Civic Center Board Room to discuss its funding recommendations to the City Commission. Staff anticipates that the Community Development Advisory Board will make recommendations on CDBG funding and projects at the Tuesday, May 18, 2021 Commission Meeting (see attached schedule).

Staff is happy to assist you at any time, should you have questions regarding the Competitive Process or want to discuss your individual application/project; the Planning Department staff may be reached at the following telephone numbers:

Todd L. McDonald, AICP, Director	(334) 615-4410
Kim Vann, Administrative Coordinator	(334) 615-4410
Theresa Eddy, Administrative Support	(334) 615-4413

We are looking forward to some terrific projects this year that will contribute to our community!